

**TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
MARCH 17, 2003**

The Tippecanoe County Commissioners met on Monday, March 17, 2003 at 10:00 A.M. in the Tippecanoe Room in the County Office Building. Commissioners present were: President KD Benson, Vice President Ruth E. Shedd, and Member John L. Knochel; Auditor Robert A. Plantenga, Commissioners' Assistant Jennifer Weston, County Attorney David W. Luhman, and Secretary Pauline E. Rohr.

President Benson called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

Commissioner Shedd moved to approve the minutes of the March 3, 2003 Regular Meeting as distributed, seconded by Commissioner Knochel; motion carried.

APPROVAL OF ACCOUNTS PAYABLE VOUCHERS: Commissioners' Assistant Jennifer Weston

Mrs. Weston recommended approval of the Accounts Payable Vouchers as submitted with the possible exception of Voucher #004788 payable to Gregg Theobald in the amount of \$800 because no documentation was presented.

- Commissioner Knochel moved to approve the Accounts Payable Vouchers as submitted contingent upon receiving the documentation for Voucher #004788, seconded by Commissioner Shedd; motion carried.

HIGHWAY: Executive Director Mark Albers

CONTRACT BID EXTENSION: Asphalt Materials, Inc.

At the request of Asphalt Materials, Inc., Mr. Albers recommended extending the 2002 liquid asphalt contract through December 31, 2003 for the same monetary amount as 2002. This item was due to be included in the 2003 Bituminous Materials Bids due April 4, 2003 but, since Asphalt Materials, Inc. was the only bidder in 2002, Mr. Albers recommended locking in this price for 2003.

- Commissioner Shedd moved to extend the contract of Asphalt Materials, Inc. to December 31, 2003 for Liquid Bituminous Asphalt Materials, seconded by Commissioner Knochel; motion carried.

CONSTRUCTION MAINTENANCE BONDS: Dahnke Building Services, Inc. & Kreager Brothers Excavating, Inc.

- Commissioner Shedd moved to approve 3 year Construction Maintenance Bond #IN 5026 for Dahnke Building Services, Inc. in the amount of \$5,000 for an entrance off CR 200N @ Raisor Power Sports, seconded by Commissioner Knochel; motion carried.
- Commissioner Shedd moved to approve 3 year Construction Maintenance Bond #5972697 for Kreager Brothers Excavating, Inc. in the amount of \$5,000 for work in all County right-of-ways, seconded by Commissioner Knochel; motion carried.

NAME CHANGE: Ameritech to SBC

Mr. Albers received notification that Indiana Bell Telephone Company, Inc. d/b/a Ameritech has assumed a new legal name Indiana Bell Telephone Company, Inc. d/b/a SBC Indiana.

CERTIFICATES OF INSURANCE

- ♦ American Family Insurance for Chad Leonard dba Leonard Custom Homes, Inc
- ♦ The Travelers Indemnity Company of Illinois for John F Wood & Co, Inc
- ♦ State Farm Fire and Casualty Company for Five Star Construction, Inc
- ♦ Cincinnati Insurance, Accident Fund for Norfleet Builders, Inc

LAURAMIE TOWNSHIP REGIONAL SEWER DISTRICT: Community Focus Fund Grant: Grant Coordinator Jessica Rebmann

Mrs. Rebmann requested the Commissioners' signatures on the Community Focus Fund Grant Application for Lauramie Township that is due April 4, 2003 but she pointed out there is a stumbling block. The property owner of the land on which the environmental study was conducted is no longer interested in selling. Unless there is a turnaround in the next couple of weeks, she said Lauramie Township may have to wait until the second round in September to submit an updated application. The Township is working with other landowners with suitable property, but the environmental review on these sites will take 4 to 6 months. If they don't get the land in time for the September application date, Mrs. Rebmann said they will have to rely on the other two funding sources they already have.

- Commissioner Shedd moved to approve the Community Focus Fund Grant Application for the Lauramie Township Regional Sewer District, seconded by Commissioner Knochel; motion carried.

ATLAS COLLECTIONS, INC UPDATE: Alan Holdren

Mr. Holdren reported that Atlas started the collection process on January 23, 2003 for approximately \$911,000 of Judgments and have collected \$16,425 to date. Although the Assessors were aware Atlas was hired to collect delinquent taxes, he said there have been delays in getting the documentation for taxpayers and asked the Commissioners to request the Assessors' cooperation. Atlas is working on delinquencies no older than five (5) years but, although they work on commission, he said they don't just concentrate on collecting the large amounts.

CASA PROCLAMATION & CANDLELIGHT VIGIL REQUEST: Director Colleen Hamrick

Since April is National Child Abuse Prevention and Awareness Month, Mrs. Hamrick requested permission to hold the Proclamation and Candlelight Vigil around the Courthouse Fountain at Noon on Thursday, April 3, 2003 as one of the various activities that will be held throughout the month. Seventy six (76) pinwheels will be displayed to represent the 76 children who died in Indiana in 2002 because of abuse and neglect and blue ribbons will adorn the Courthouse and the surrounding area. During the month, the pinwheel display will be moved to different locations throughout the County.

- Commissioner Shedd moved to grant CASA permission to hold the Proclamation and Candlelight Vigil around the Courthouse Fountain at noon on April 3, 2003 and to tie blue ribbons in various locations around the Courthouse, seconded by Commissioner Knochel; motion carried.

FEMA GRANT APPLICATIONS: TEMA Director Steve Wettschurack

Mr. Wettschurack requested approval of two FEMA (Federal Emergency Management Agency) Grant Applications with an April 11, 2003 deadline for projects that must be completed by December 16, 2003. All 92 Indiana counties will receive these grants if they submit the applications on time.

Local Emergency Planning Sub-Grant

This grant in the amount of \$20,064.20 is to be used to enhance the Comprehensive Emergency Management Plan to include weapons of mass destruction and terrorism. Because the update of this Plan is already underway, Mr. Wettschurack said they will do this themselves and use any of the remaining funds to look at local hazards, perform risk assessments and help co-ordinate Citizen Corp Councils and Family Preparedness Plans.

Grant Coordinator Rebmann said the funds should be accounted for separately and spent quickly because all

interest earned in excess of \$100 per fiscal year has to be returned to FEMA. Mr. Wettschurack responded he will set up separate accounts for both grants with the County Auditor.

- Commissioner Shedd moved to approve the Local Emergency Planning Sub-Grant in the amount of \$20,064.20, seconded by Commissioner Knochel; motion carried.

Community Emergency Response Team Sub-Grant

This grant in the amount of \$2,798.60 is to be used for expanding Community Emergency Response Training. The funds can be used to train community trainers and purchase additional training equipment packs.

In addition to the two grants, Mr. Wettschurack announced TEMA will be awarded \$6,000 by the Indiana Volunteerism Association. The application process was simply a letter detailing how the funds would be spent. Mr. Wettschurack said they plan to distribute promotional flyers to the community as a tie-in with the Citizen Corp Councils.

- Commissioner Shedd moved to approve the Community Emergency Response Team Sub-Grant in the amount of \$2,798.60, seconded by Commissioner Knochel; motion carried.

At a meeting of most local emergency services last week, Mr. Wettschurack learned that TEMA is receiving emergency information that other emergency agencies are not. For this reason, TEMA will serve as a clearing house and forward the information.

BIOTERRORISM FIELD OFFICE LEASE: Public Health Education Specialist Angie Honeywell

Ms Honeywell explained that the Indiana Health Department received an \$18.5 million grant from the CDC (Center for Disease Control) to house an Epidemiologist, a Public Health Administrator, and a Clerk in each of their 10 districts that have been set up for bioterrorism. Tippecanoe County was asked to provide approximately 500 sq ft of office space in District 4 for an amount not to exceed \$11,000 for a term of two (2) years. Ms Honeywell said there is sufficient space in the Health Department located in the 629 Building. The Commissioners' approval is required by April 15, 2003.

Attorney Luhman explained he has no problem with the substance of the lease but he has an issue with the State's boilerplate language that includes some language about costs and attorney's fees that aren't reciprocal. He recommended approving the lease contingent to the State's response, but he doesn't think questioning the language will jeopardize the Commissioners' approval of the lease.

- Commissioner Shedd moved to approve the lease for the Bioterrorism Field Office subject to working out the language regarding attorney's fees, seconded by Commissioner Knochel; motion carried.

AMBULANCE BID DATE: Director of Emergency Ambulance Service Scott Wood

Mr. Wood reported he submitted bid specifications for two (2) ambulances to the County Attorney for review and requested the Commissioners' approval for advertisement dates and the bid opening date.

Attorney Luhman confirmed he reviewed the specifications that are substantially the same as last year's and proposed advertising dates of March 21 and March 28, 2003 and the bid opening date of April 21, 2003.

- Commissioner Shedd moved to approve advertisement dates and the bid opening date of April 21, 2003 for ambulances, seconded by Commissioner Knochel; motion carried.

It was noted that TEMA and the City of Lafayette have requested old ambulances.

ELECTION CONTRACT & POLLING PLACES 2003 PRIMARY ELECTION: Registrar Nora Jarmon

Mrs. Jarmon submitted the Election Contract for the 2003 Primary Election that will be held on May 6, 2003 and Polling Places for the Commissioners' approval. Because they feel extensive training is no longer needed on the new voting system, the Inspector's pay is reduced from \$135 to \$125 and the Democratic Judge's pay is reduced from \$110 to \$100. The two (2) Clerks' pay is unchanged at \$95 each. The Polling Places are unchanged from the last election.

It was noted that a Primary Election will only be held in the City of Lafayette since there are no contested races in the City of West Lafayette.

- Commissioner Shedd moved to approve the form of the Election Contract with adjusted salaries and Polling Places for the City of Lafayette's 2003 Primary Election, seconded by Commissioner Knochel; motion carried.

HIGHWAY continued: Highway Executive Director Mark Albers

STREET ACCEPTANCE: Hickory Hills 3rd SD Ph 1, Sec 1

IRREVOCABLE LETTER OF CREDIT #51004659: Hickory Hills SD Ph 1, Sec 1 aka Eagle's Nest, Inc.

Mr. Albers recommended acceptance of the following streets located in Hickory Hills 3rd SD, Ph 1, Sec 1:

Lux Boulevard 1,241.45' Asphalt

Lux Lane 311.72' Asphalt

- Commissioner Shedd moved to accept the Streets in Hickory Hills 3rd SD, Ph 1, Sec 1 as presented into the County Highway System and Irrevocable Letter of Credit #51004659 in the amount of \$14,200.36 for Hickory Hills 3rd SD, Ph 1, Sec 1 aka Eagle's Nest, Inc., seconded by Commissioner Shedd; motion carried.

REPORTS

Reports from Veterans Affairs, Food Finders Food Bank, and Mail & Duplicating are on file in the Commissioners' Office for review.

PUBLIC COMMENT

None.

ADJOURNMENT

- Commissioner Shedd moved to adjourn, seconded by Commissioner Knochel; motion carried.

Robert A. Plantenga, Auditor